

CERTIFICATE OF COMMENCEMENT OF CASE

Advisory Committee Note (1983):

This form is adapted from certificates that have been in use in several districts. The certificate may be used to alert persons dealing with the debtor or property of the debtor of the pendency of a case under the Code before the notice of the meeting of creditors is sent.

Fee

There is a charge of \$5 for certification. Bankruptcy Court Miscellaneous Fee Schedule Item 2. This amount may be paid in cash or by check or money order made payable to "Clerk, U.S. Bankruptcy Court." PLEASE DO NOT SEND CASH THROUGH THE MAIL. In addition, many bankruptcy courts accept credit cards for payment of court fees by attorneys and law firms.

Instructions

Caption

1. Identify the Judicial District in which the bankruptcy case was filed. Example: "Eastern District of California."
2. "In re": Insert the name of the debtor as it appears in the bankruptcy petition.
3. "Case No.": Insert the bankruptcy case number assigned at the time of filing.

General Information for the Clerk

This form is for use when someone needs proof of the filing of a petition. The clerk should issue this form only upon specific application.

This form, which previously was designated as Official Form No. 5, was abrogated as an Official Form and reissued as a Director's procedural form.